

Capital Improvements Program Committee
Regular Meeting Minutes
September 11, 2013

Members & Staff Present: Kathy Barnard, Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman, David Owen, Pete Chamberlin

Kathy Barnard, Chairperson opened the meeting at 8:00 am.

Approval of Minutes:

Correction – under PSB project, reference to tax rate increase add “over the past 3 years”
Under Abenaki Ski Lodge discussion – line 13 – last years proposal correct amount is “\$358,000”

line 13 – change “an” to “a”

Motion by Linda Murray and second by Bob Tougher to approve the September 4, 2013 minutes as corrected. All voted in favor, Joyce Davis abstain

Workshop on CIP Development:

Dave Ford reviewed revised projects:

Road & Drainage Upgrades – price change from \$700,000 to \$625,000 for year 2014. Holding project for Old Lakeview Terrace until next year.

Sidewalk Upgrades – changed price from \$150,000 every other year to \$100,000 per year.

Cleaner/Sweeper – Analysis & project form for equipment provided. Cost \$250,000 new, proposed 7 year lease at \$38,000 paid out of O&M budget. Currently town purchases services of outside contractors at cost of about \$40,000 per year. Owning equipment will give flexibility to perform the services on a as needed basis.

PARKS & REC

Ethan Hipple reviewed the departments projects

Project 2 – Foss Field Replacement Building – 2017 - \$246,950

The Foss Field Hut was demolished 2010. Replacement building will consist of a picnic pavilion with public restrooms and day camp storage/headquarters. There has been an increase in the Foss Field area – besides day camp, baseball, movie in the park, Sporty Shorties, tennis courts, basketball and general playground use. Also use of the bike path has generated more traffic flow through the park. The proposed building will be like the Nick building – indoor, outdoor shelter, storage inside & restrooms.

Discussion for other site options – Lenher Street land, electrical building, community center buildings. Vision of P&R is for community center to be at Abenaki.

Project 3 – Pop Whalen Energy Efficiency & Bleachers - 2019 - \$170,756

This project will retrofit the arena with various energy efficiency measures as recommended in the Energy Audit that was completed in 2011. The project will also be for installing bleacher system for 137 spectators. Septic system will need to be addressed.

Abenaki Lodge - Ethan met with the BOS – 4 of 5 selectman gave support for the lodge. Ethan has met with the building committee to come up with various options. Ethan provided information for heating & cleaning cost of the proposed lodge (based on the sq ft of one floor of the building) and the parking conditions at the site. At this time, they are looking at 4 options for the project. One option being looked at is scaling down to a \$500,000 price with the Friends of Abenaki doing a 50/50 match. Ethan will forward more information and estimates.

Other Business:

Next meetings are scheduled for Wednesday, Sept 18th 8 am and Sept 25th 8 am.

The meeting adjourned at 9:43 am

Respectfully Submitted,

Stacie Jo Pope